## Workers' Compensation Board

200 – 1881 Scarth Street, Regina SK S4P 4L1 Phone: 306.787.4370 Toll free: 1.800.667.7590 Website: <u>www.wcbsask.com</u>

## **Board Appeal Tribunal hearings**

The Board Appeal Tribunal (the tribunal) typically holds in-person hearings at the WCB's offices in Regina and Saskatoon. Currently, all hearings are being arranged via teleconference or video conference, as per the customer's request.

When a date and time has been determined for your hearing, an assistant to the board will contact you or your representative to provide the information required to access the hearing.

## Things to consider

- Any documentation the tribunal should have for your hearing must be sent well in advance of your hearing date. Send materials by email to <a href="mailto-boardappeal@wcbsask.com">boardappeal@wcbsask.com</a>.
- During your hearing, the tribunal asks that you turn your cellphone ringer to silent.
- Recordings of the proceedings are not allowed.
- A hearing is scheduled for 60 minutes.
- The tribunal will be familiar with your claim and has access to your file and the summary prepared by the assistant to the board.
- The assistant to the board attends the hearing to take notes during the hearing and does not take part in making the decision.

## During the hearing

The chair of the tribunal will introduce the tribunal members and the assistant to the board. You will then introduce yourself and anyone who is attending the hearing with you. The chair will provide opening comments and will explain the hearing process.

You and/or your representative will then be invited to present your case. During your presentation, the tribunal will ask questions concerning the information you have presented or concerning the information on your file.

After you have presented your case in full, the chair will explain when you should expect to receive a written decision from the tribunal.

If you have additional questions, please email board services at <u>boardappeal@wcbsask.com</u>.



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