

Coverage for Contract Labour

Are you paying someone who's not on your payroll?

Did you know that you are required to report any person or business that you hire to perform work or services in Saskatchewan to the WCB? The WCB defines these as workers and contractors of your business.

All hired contractors, whether registered with the WCB or not, must be reported. If the contractor is registered and in good standing, they will be removed from your WCB assessment. Contractors are present in all industries. A contract does not have to be a formal written agreement, and may include a verbal agreement to provide labour or services for an agreed amount. An invoice is considered to be a contract.

Examples of contractors

Restaurants: Individuals or businesses that clean the range hood, dishwasher, refrigeration systems, install/maintain/repair the fire suppression system, or perform any other repairs or maintenance of the equipment, building or property.

Offices: Individuals or businesses that provide garbage or recyclable removal services, lawn maintenance or snow removal services, plumbing or electrical services, or any other repair or maintenance to the equipment, building or property.

Health care providers or clinics: Therapists and other health care professionals, lawn maintenance or snow removal services, plumbers, electricians, cleaners/janitors, etc.

Exceptions

Supply only contracts - If a contractor only supplies materials this is considered a supply only contract. These amounts should not be reported.

Example: Windows are delivered as part of a purchase, but no installation is done by the supplier.

If you have any questions about how to report contractors, please contact the Employer Services Department at:

Email: employerservices@wcbask.com

Phone: 1.800.667.7590

