

Board Appeal Tribunal hearings during COVID-19

The Board Appeal Tribunal (the tribunal) typically holds in-person hearings at our offices. During the COVID-19 pandemic, all hearings are being arranged via teleconference.

When a date and time has been determined for your hearing, an assistant to the board will contact you or your representative to provide you with a toll free number and participant code to use.

Things to consider

- Any documentation the tribunal should have for your hearing must be sent well in advance of your hearing date. Send materials by email to boardappeal@wcsask.com.
- During your hearing, we ask that you turn your cellphone ringer to silent.
- Recordings of the proceedings are not allowed.
- A hearing is scheduled for 60 minutes.
- The tribunal will be familiar with your claim and has access to your file and the summary prepared by the assistant to the board.
- The assistant to the board serves an administrative role and does not take part in making the decision.

During the hearing

The chair of the tribunal will provide introductions of the tribunal and the assistant to the board. You will then introduce yourself as well as anyone who is with you. The chair will provide opening comments and explain the process. You will then be invited to present your case. You or your representative may present your case.

During your presentation, the tribunal will ask you questions concerning your presentation or the information in your file.

After you have presented your case in full, the chair will explain the next steps for a decision on your appeal.

If you have additional questions, please email board services at boardappeal@wcsask.com.

