



Click on any field to start editing.

Worker's expense statement

Name, address, postal code

WCB claim number: _____

The WCB may allow reimbursement for actual or reasonable additional expenses incurred for travel to the nearest facility. However, when workers reside and work in the same community (as the medical or training facility), no additional travel or sustenance will be paid.

Transportation: Return fare for public transportation or an allowance of 56 cents per kilometre for use of private vehicle. North of 54th parallel will be 60 cents per kilometre. Entitlement is calculated from city centre to city centre per Google Maps.

Meals: Breakfast, \$16.00; lunch, \$23.00; dinner, \$31.00.

Lodging: Reasonable and actual reimbursement for hotel accommodation will be authorized when supported by receipts. Private lodging per night: \$50.00

Child care expenses: Must be pre-approved, supported by a signed receipt and show date(s) of care and amounts.

Prescriptions: Complete the [Worker's Medical Expense Statement \(WME\)](#) form located on the WCB website.

Complete the following:

Travel/accommodations/meals - Trip 1:

Reason for travel: _____ Date: _____ Time: _____ A.M. P.M.
MM/DD/YYYY

Home city: _____ City of appointment: _____

Departure date: _____ Time: _____ A.M. P.M. Arrived home date: _____ Time: _____ A.M. P.M.
MM/DD/YYYY MM/DD/YYYY

Mode of travel: Car \$ _____ Bus \$ _____ Plane \$ _____

Taxi/shuttle (attach receipts): \$ _____

Parking: _____ \$ _____ (attach receipts)

Hotel name: _____ \$ _____ (attach receipts) Private lodging \$ _____

Travel/accommodations/meals - Trip 2:

Reason for travel: _____ Date: _____ Time: _____ A.M. P.M.
MM/DD/YYYY

Home city: _____ City of appointment: _____

Departure date: _____ Time: _____ A.M. P.M. Arrived home date: _____ Time: _____ A.M. P.M.
MM/DD/YYYY MM/DD/YYYY

Mode of travel: Car \$ _____ Bus \$ _____ Plane \$ _____

Taxi/shuttle (attach receipts): \$ _____

Parking: _____ \$ _____ (attach receipts)

Hotel name: _____ \$ _____ (attach receipts) Private lodging \$ _____

Date: _____ Signature: _____ Please sign before submitting this form through your WCB online account, or by emailing/ mailing/ faxing it.

With a secure WCB online account, you can submit expenses, send information to your WCB representative(s), upload documents and view your claim information, all in one place. [Sign up today](#) at wcbask.com.
Copies of original receipts may be submitted for reimbursement of medical or other additional expenses. Original receipts should be retained for 12 months from submission date, as they may be requested by the WCB for audit purposes.