

How to access ebill through your WCB online account

Sign up for ebill through your WCB online account to receive email notifications when there are changes to your premiums.

Sign up for ebill in five easy steps.

Step one: Log in to your WCB online account.

- Enter your email address and password that is registered with the WCB.

The screenshot shows the WCB online account login page. At the top left is the WCB logo. To the right are links for 'Contact Us', a search bar, and 'Sign In'. Below these are navigation links for 'Employers', 'Injured Workers', 'Health Care Providers', and 'Clinics'. The main heading is 'Welcome to the WCB Online Account'. Below this are two input fields: 'Email Address' and 'Password'. There is a link for 'Forgot my password' and a note: 'By signing in, you agree to the disclaimer and web privacy policy'. At the bottom are two buttons: 'Sign In' and 'Create Account'. A footer contains copyright information and links for 'Disclaimer', 'Privacy Policy', 'FAQs', and 'Help'.

Step two: Go to “employers” and select “update account.”

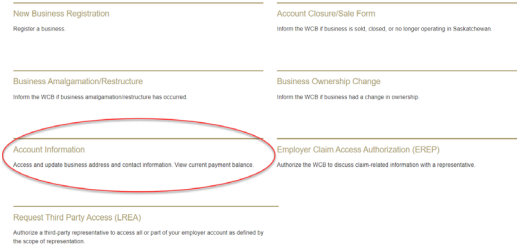
- When logged in to your WCB account, navigate toward the “employers” section of the main page.
- Next, select the “update account” option.

The screenshot shows the WCB online account dashboard for a user named Jane Doe. At the top right, the user's name 'Jane Doe' is displayed. Below this are navigation links for 'Home', 'Employers', 'Messages', and 'Basics'. The 'Employers' section is highlighted with a red circle. Under 'Employers', there are several options: 'Injury', 'Payroll and Bill Payment', 'Review Forms', 'Letter of Good Standing / Clearance', 'Claim Reports and Premium Rate', 'Appeals', and 'Update Account'. The 'Update Account' option is also highlighted with a red circle. Below the 'Employers' section is the 'Basics' section, which provides information about submitting forms without a specific employer account. At the bottom is the 'Account Access' section, which allows users to request and review account access. A footer contains copyright information and links for 'Disclaimer', 'Privacy Policy', 'FAQs', 'Help', 'Update Online Profile', 'Manage Agents', and 'Sign Out'.

How to access ebill through your WCB online account

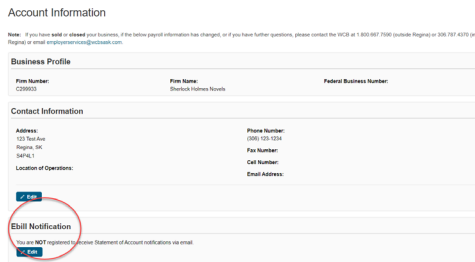
Step three: Under “update account,” navigate to “account information.”

- Scroll down to “account information.”



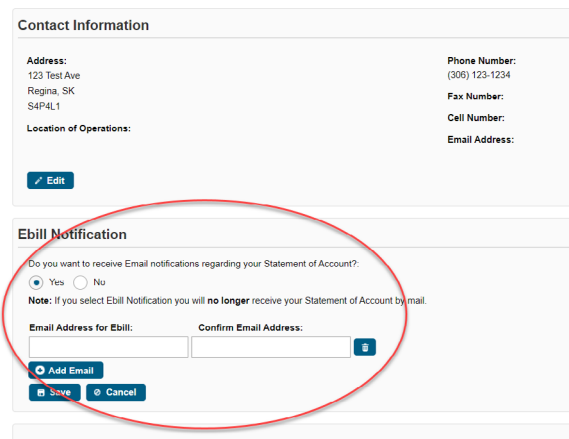
Step four: Edit “Ebill notification.”

- The default message in your account will state that you are not registered to receive “statement of account” notifications. Click “edit.”



Step five: Confirm “ebill notification.”

- Toggle “yes” to receiving email notifications regarding your statement of account.
- Enter the email address initially and then again to confirm.



How to access ebill through your WCB online account

If the email address for ebill is no longer valid, log in to your WCB online account and update it as soon as possible to continue receiving the notification emails.

Benefits of ebill through your WCB online account	FULL online account
Receive instant notifications of changes in your account premiums	✓
Avoid mailing delays for statements of accounts	✓
Pay your premiums by credit card	✓

Important:

For security reasons, the ebill notification email will **not** include a copy of your statement of account. To view the document, log in to your WCB online account. Ensure you have the account invoice role. If you need to adjust this role, please contact your WCB account administrator for access.

The ebill email will come from do-not-reply@wcbask.com. Please check your junk mail folder to make sure the email is not accidentally marked as spam.

Need help?

If you need any help signing up for ebill or understanding your statement of account, contact employer services at [1.800.667.7590](tel:18006677590) (option 2) or email employerservices@wcbask.com.

We're here to help!