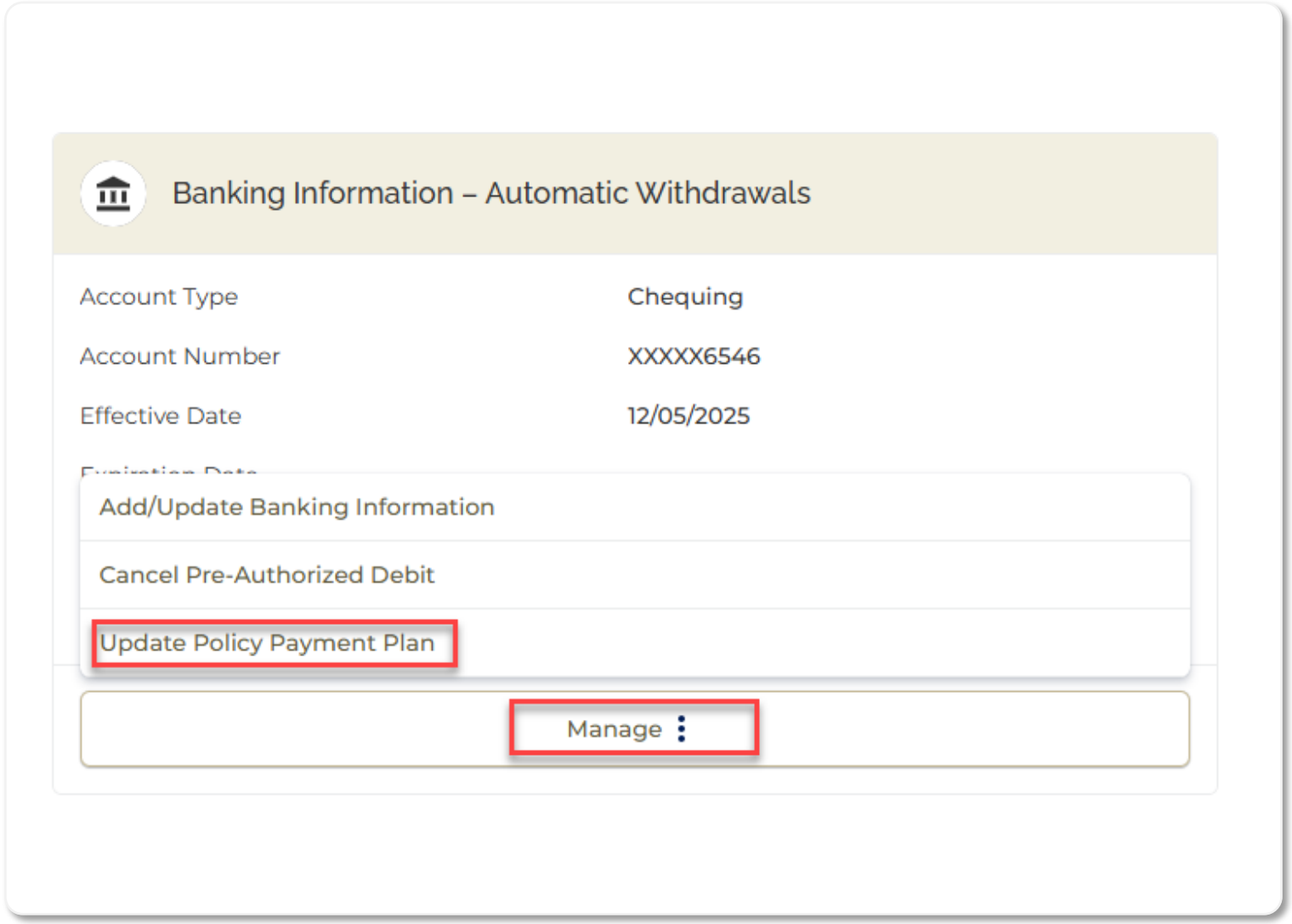
Update Policy Payment Plan

Update policy payment plan



1. From the dashboard, select **Policy Number and Business Name**.
2. Scroll down to the Banking Information section. Select the **Manage**. Then select **Update Policy Payment Plan**.
3. Once selected, you will be redirected to the Update Policy Payment Plan page.

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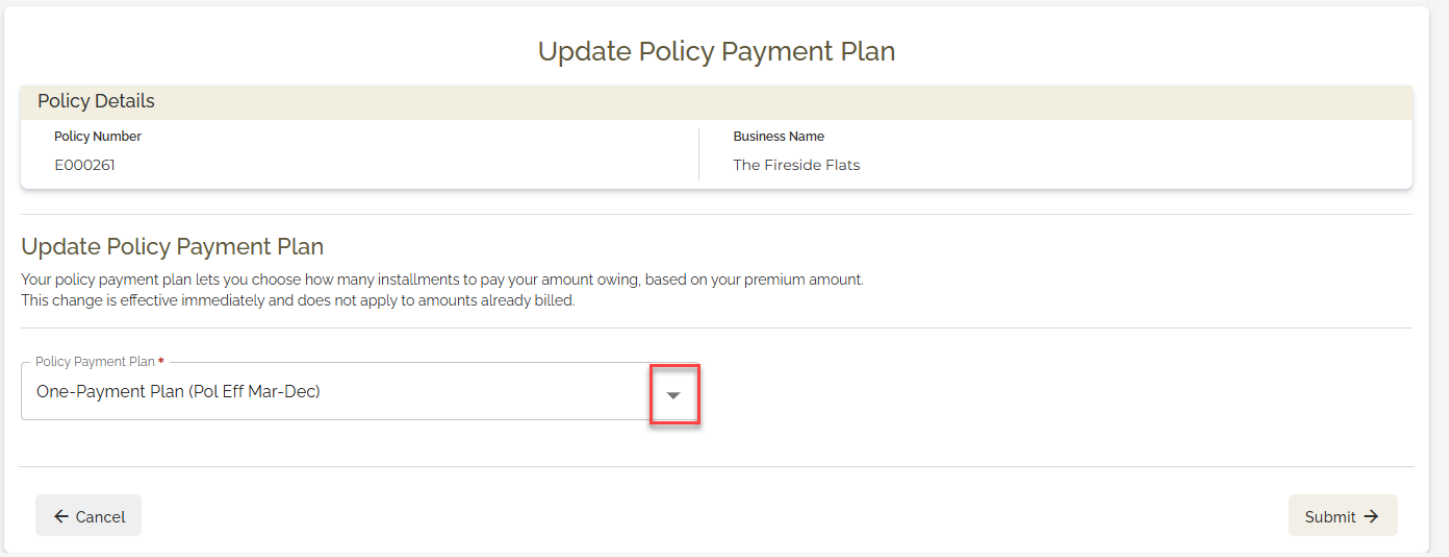

4. Select the drop-down to update your policy payment plan. You may have the option to select a payment plan ranging from two to twelve months.
    - Note: You will only be able to see the payment plans you are eligible for. This is based on your premium amount and the time of year.
5. After selecting a policy payment plan, please select **Submit**.