

How to create and use your WCB online account

Workers and employers, consider a WCB online account to submit injury claim forms quickly and efficiently and for quick log in for claim status updates.

Create your WCB online account in four easy steps.

1. On the WCB online account page, click "Create Account."
2. Enter your email address.
3. You will receive a verification email to confirm your email address. Enter the passcode from that email.
4. Enter in your first name and last name, and select a password. Read and agree to the terms and conditions. You now have a basic WCB online account.

[Click here to download detailed instructions](#)

Benefits of WCB online accounts	BASIC online account	FULL online account
Report an injury	✓	✓
Submit an appeal	✓	✓
Register a new business	✓	✓
Send and exchange information to the WCB securely through the portal, such as documents, files and messages.	✓	✓
Review and print submitted and uploaded forms	✓	✓
Access your account 24-7	✓	✓
Pay your premiums		✓
View your premium rate statement		✓
View your statement of account		✓
Request a letter of good standing or clearance		✓

Learn more about a basic or full WCB online account at wcbask.com/online-services.

To access your full online account, select "Request Account Access."

When you submit your forms online, the form is automatically entered into the WCB system, which eliminates delays that can occur if mailed.

Employers, to avoid delays in the claims process and to avoid any fines, **submit your E1 form within five days** of being told about the work injury.

Need help?

If you need any help creating or using your WCB online account, view our [frequently asked questions](#). You can also contact us at 1.800.667.7590 or email askwcb@wcbask.com.

We're here to help!