

SASKATCHEWAN WORKERS' COMPENSATION BOARD

COMP 2018

INSTITUTE

MARCH 19-20
REGINA SK

Workers' Compensation: Your System - Your Way

The Key Steps in a WCB Claim

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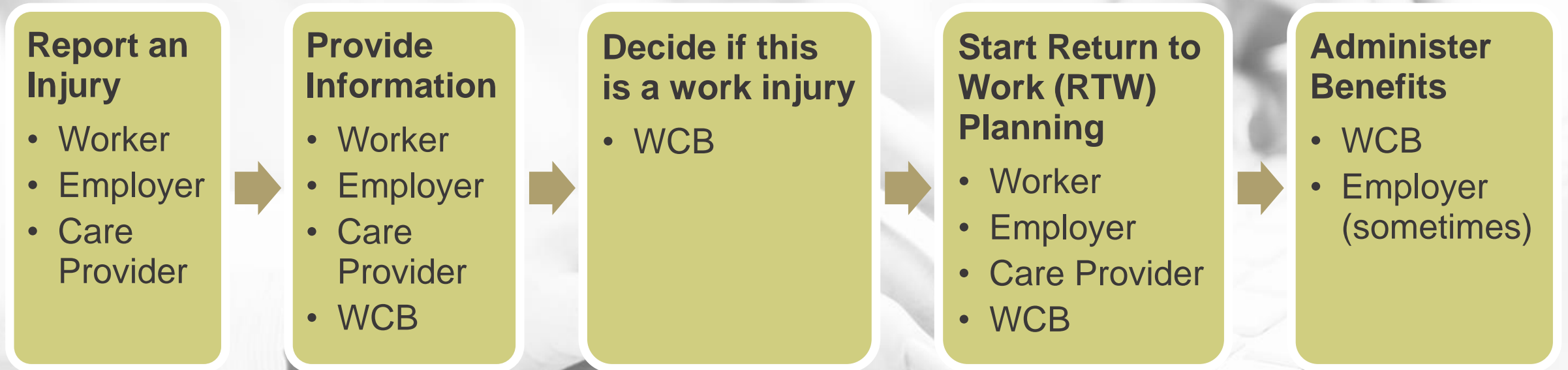
The Goals Of Good Claim Handling

- Minimize the impact of the injury for all parties
- Facilitating a Return to Work plan



Recovery & Return to Work Partnership

Key Steps in the Claims Process



Report an Injury

Who needs to be involved:

- Worker, Employer and Care Provider

Important things to know:

- Early reporting is key- as soon as you become aware notify WCB
 - This can help facilitate early return to work
- A claim is initiated when we receive
 - Employer's Report of Injury (E1) and/or
 - Worker's Report of Injury (W1) and/or
 - Medical Report

3 Things **YOU MUST DO** **IMMEDIATELY** if **you** are **injured** at work

1

Get medical attention immediately if you need it.

2

Report your injury to your employer immediately.

3

Report your injury to the WCB by completing the W1 form immediately.

Apply Online at www.wcbsask.com, by mail or by calling our toll-free number **1.800.787.9288**.

Provide Information

Who needs to be involved:

- Worker, Employer, Care Provider & WCB

Important things to know:

- The more information we have at the time of notification, the sooner we can help facilitate a return to work
- It is important to provide as much detail on the description of injury and where medical was sought
- WCB can help, if you have questions or are unsure, call us at 1.800.787.9288.

Decide if This is a Work Injury (Adjudicate)

Who needs to be involved:

- WCB

Important things to know:

- Making a decision can be complex
- We have many policies that we need to consider when making a decision
- We are a no fault system
- 25,000 claims are reviewed annually
 - 8000 of these claims are lost time claims
 - 3500 are considered “long term claims”
 - 2000 turn into claims that are over one year in duration

Start Return to Work Planning

Who needs to be involved:

- Worker, Employer, Care Provider & WCB

Important things to know:

- WCB is here to help facilitate a Return to Work (RTW) program
- It is the duty of the worker and employer to participate in finding appropriate accommodated duties if possible
- The longer an injured worker is unable to work, the greater the chances a claim will turn into a “long term claim”

Administering Benefits

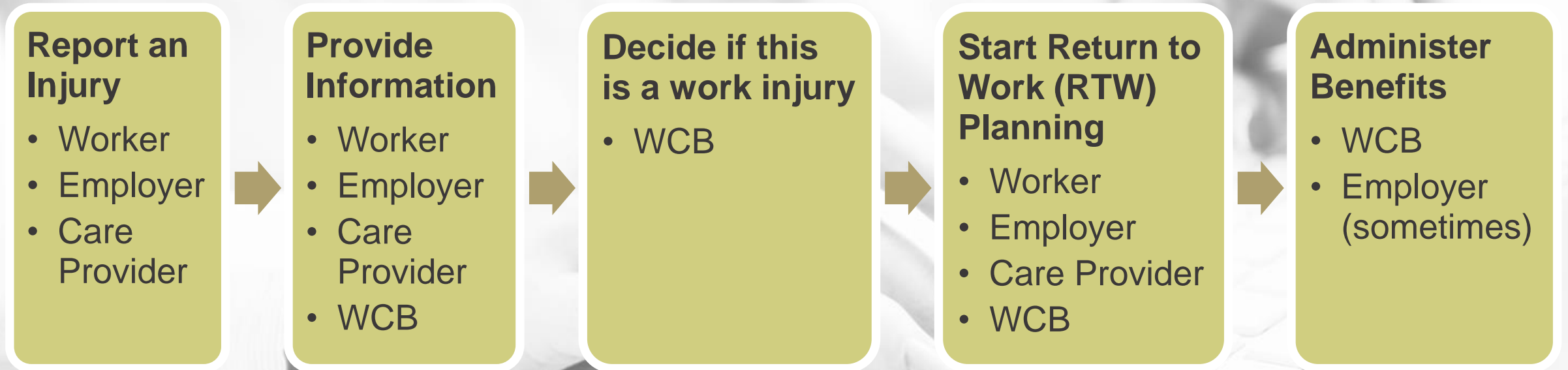
Who needs to be involved:

- WCB & Employer (sometimes)

Important things to know:

- WCB issues more than wage loss
- The employer can continue to keep an injured worker on payroll, however, we will then reimburse the employer for any lost time

Key Steps in the Claims Process



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Thank you

Contact Us

Toll Free 1.800.667.7590

Toll Free Fax 1.888.844.7773

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Table Topics

Forms

- Samples of Key forms used
- How to fill them out
- Where do you get stuck
- Frequently asked questions

Return to Work/Modified Duties

- FAQ sheet
- What is the difference between light duties and alternate duties
- What options do you have to accommodate a worker
- Casual, Full time, Seasonal how does this impact RTW

Communication, What Role do I play

- What are the worker, employer, care provider and WCB roles
- Does an employer need a doctors note
- Do I need to stay in contact with my employee
- What role can the union have in a claim and communication with WCB

Submitting a Claim

- How to identify a concern on a claim injury
- How to fill out different types of Injuries (Recurrence, Acute Injury, Mental Health)
- What is considered a claim
- No fault Insurance, what does this mean