WCB 101

How to make your WCB employer account work for you

Who needs to register?

Businesses or people
that hire full-time, part-time, casual or contract workers are required to register within 30 days of hiring a worker.

Out-of-province or out-of-country businesses
that work in Saskatchewan and meet the registration requirements.

Employer responsibilities

- Report your annual payroll and contractor wages by Feb. 28.

- Obtain clearances and letters of good standing.

- Pay your annual premiums on time.

- Report injuries to the WCB within five days of being advised.

- Provide a safe workplace.

Employer's Payroll Statement (EPS)

wcb | Saskatchewan Workers' Compensation Board

- Sent to all employers annually in January.

- **Return by Feb. 28**
  - ✔ Fast file, online services, fax, email or mail.

- **What must I report?**
  - ✔ Actual gross payroll earnings for the previous calendar year.
  - ✔ Estimate for gross payroll earnings for the current year.
  - ✔ All contractors hired in the previous calendar year.
  - ✔ Confirm optional personal coverage, if applicable.

- **Payroll can be revised at anytime throughout the year.**

Clearances and letters of good standing

wcb | **Saskatchewan** Workers' Compensation Board

Need a clearance?

Whether you use it twice a year or twice a week, creating a WCB online account makes doing business with us easy, convenient and paperless.

myaccount.wcbsask.com
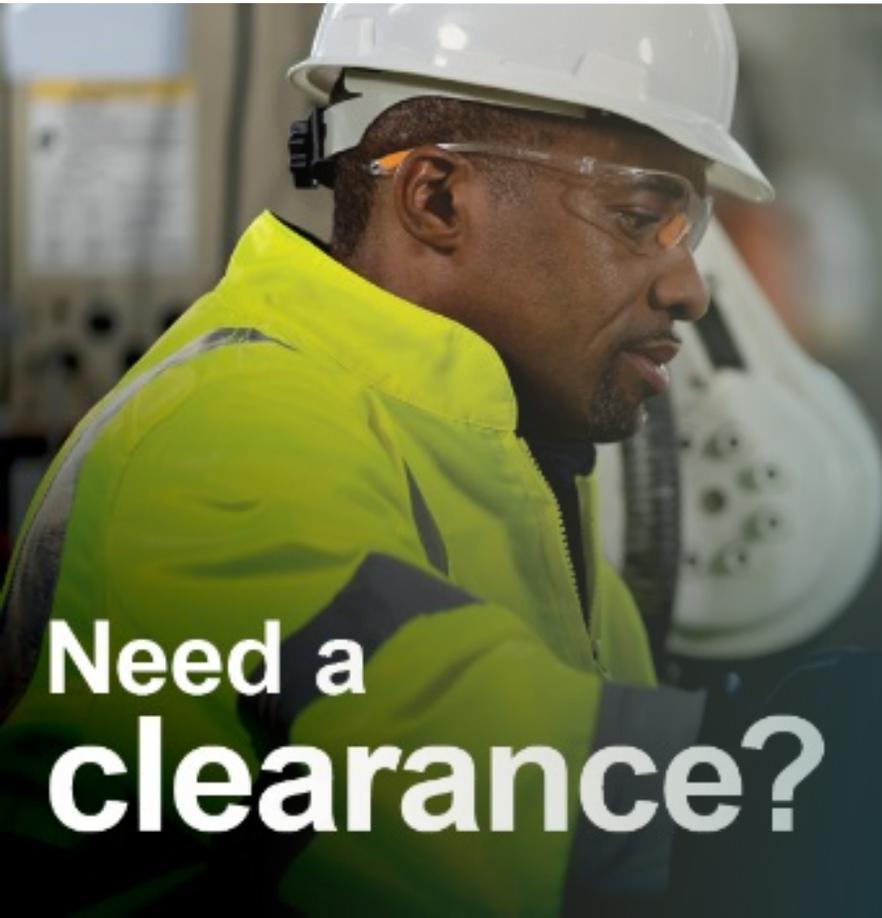
Paying premiums

Never miss a payment.

Want to avoid missing a payment and go paperless?

Log in or register for a WCB online account to sign up for email notifications when you have a new bill.

myaccount.wcbsask.com

Online account
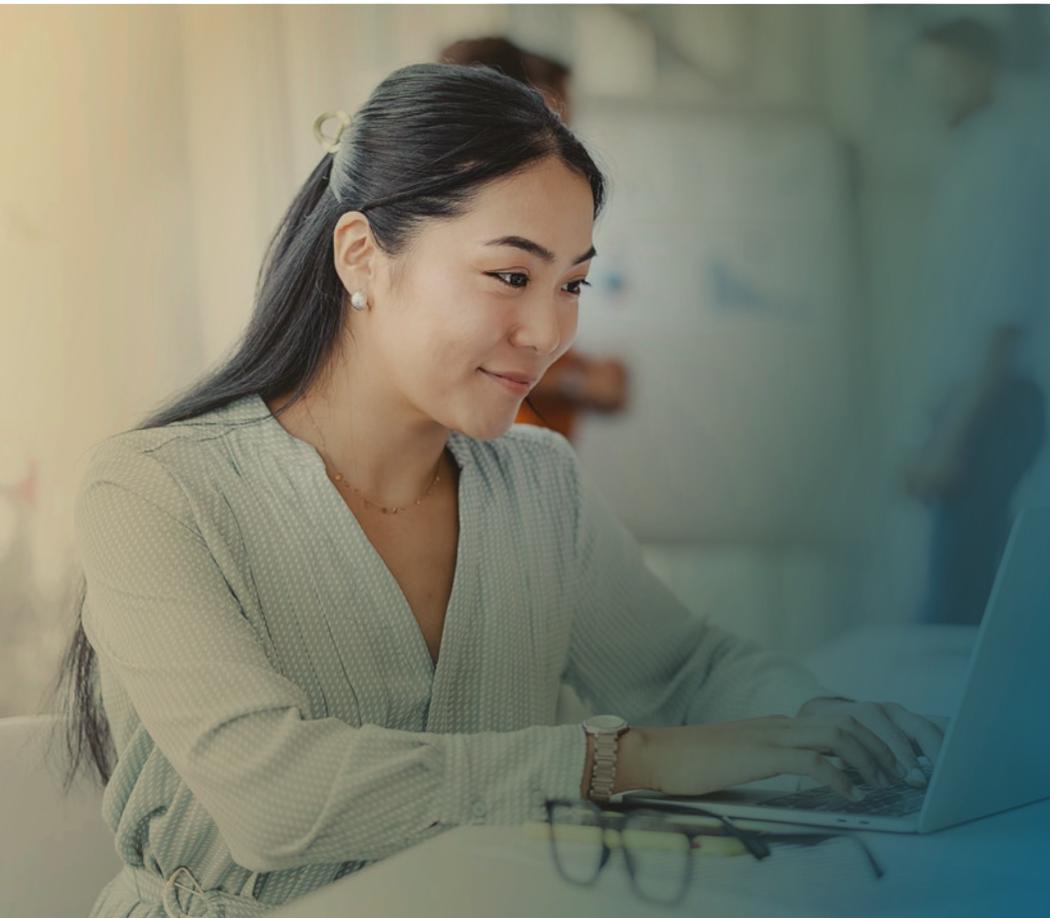
A WCB online employer account gives you access to a user-friendly and secure site created to improve customer service to you, the employers we work with. Manage all your WCB business efficiently and go paperless with an online account.

myaccount.wcbsask.com

Employer Resource Centre

Employer Resource Centre

Welcome to the WCB's Employer Resource Centre, devoted to you, the employers.

We understand that employers may require support in navigating the workers' compensation system. This is your point of contact to answer questions, provide support materials and connect you with the right person at the WCB. The Employer Resource Centre gives you the tools you need to better navigate the WCB system.

As an employer, you may have questions about where to start when applying for WCB coverage, how to obtain injury prevention educational materials and what to do when an injury happens. You may require additional support to understand WCB requirements, request a letter of good standing, understand how to fill out forms, pay your employer premiums, or help with return to work. To understand how the Employer Resource Centre can help, review our FAQs.

www.wcbsask.com/employers | Employer Resource Centre

wcb | Saskatchewan Workers' Compensation Board

wcb | Saskatchewan Workers' Compensation Board

Business Transformation Program efforts

wcb

Saskatchewan Workers' Compensation Board

Employer services

2021

- Developed a vision of how employer services will deliver value to customers in the future.

- High-level review of all employer services processes – identify improvement opportunities.

- Employer survey.

2022

- Prioritize and plan improvements.

Business Transformation Program